

Record of Board Meeting #2018-06 on June 26, 2018

VENUE:	Think Tank Island Pacific School	PARTICIPANTS	UNABLE TO ATTEND
DURATION:	7:10pm – 9:15pm	1) Neil Boyd 2) Henry Campbell 3) Joanne Gassman 4) Holly Graff 5) Julia McCaig 6) Sheree Johnson 7) Jennifer Pardee 8) David Podmore 9) Larry Lunn	10) Jennifer Hall
CHAIR:	David Podmore		
RECORDER:	Julia McCaig		

TOPIC	DISCUSSION HIGHLIGHTS / DIRECTION & DECISIONS	ACTIONS
Quorum & Agenda	Quorum declared. MOTION to approve Agenda and MOTION to approve Record of Meeting of May 22, 2018	
1 Electronic Decisions	Recording of Electronic Decisions: Decision #2018-16 BE IT RESOLVED "that the Aaron Sluggett Memorial Scholarship in the amount of \$1,500 be awarded to the West Vancouver School District #45 to Molly MacIntosh." Decision #2018-17 BE IT RESOLVED "that the Maggie Cumming Legacy Bursary in the amount of \$500 be awarded to the West Vancouver School District #45 to Bowen Wright." Decision #2018-18 BE IT RESOLVED "that the signing officers of the Bowen Island Community Foundation account at First Credit Union are updated by adding Renee Eve Le Roy as Bookkeeper". Decision #2018-19 BE IT RESOLVED "that \$7,000 is granted to the Bowen Children's Centre from the Foxglove Fund."	
2 Scholarships	Henry reported this was the best year ever with 25 applications total compared to 9 received last year. He is awaiting the Knick Knack Nook decision, then he will make announcements. There was only 1 trades applicant. A brief summary announcing numbers will be published online and in the Undercurrent.	
3 Administrator's Report	Sea to Sky Foundations meeting June 18 <i>(see attached report)</i>	
4 Communications Committee	The \$50K Bowen Children's Centre cheque was presented to Anne Silberman by Dave and will send to Holly for submission to the Undercurrent.	Action #2017-25 Send image to Holly. Dave Send submission to Undercurrent

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			Holly
5	Donor Services Committee	<p>Pillar B –</p> <p>1. date of launch of Giving Campaign to be September 1st new theme: community working together new story: new website: to go live by August 31. new goals: July 31st deadline for completing mapping project to determine residences of ambassadors, board and donors. This will involve determining which neighbourhoods they reside in and where we need to do more stewardship. Additionally we'll liaise with neighbourhood associations as well.</p> <p>Action Plan review: specifically put a plan in place for the 2018 annual giving campaign – <i>(see attached report)</i> Jo and Holly</p> <p>Decision #2018-20 BE IT RESOLVED “that the budget for the bowenfoundation.com website design project be approved for \$3,000” MOVED by Henry, SECONDED by Jo.</p> <p>Wine festival planning is underway, Jen P. and Julia will approach Katherine Gish to assist. Helping Hand fund will be the recipient – the HH committee will be approached to help with planning and auction items.</p> <p>Giving Campaign: Sheree will create letter to send September 1 Legacy event: Holly met with Kevin Manning and will meet with Diana Reid, former VP private banking BMO.</p>	<p>Action #2017-26 Complete mapping project showing where donors are located on island Julia & Jo</p>
6	Finance Committee	<p>Decision #2018-21 BE IT RESOLVED "that the signing officers of the Bowen Island Community Foundation account at First Credit Union be updated by adding Holly Graff as Vice-chair". All in favour.</p> <ul style="list-style-type: none"> • Holly will check with Nicole Jeschelnik re: \$10K matching funds promotion. • Jo will review gift acceptance with Soren then pass to governance committee and back to board. • Dave to approach Ron Strange to be our Treasurer. 	<p>Action #2017-27 Ron Strange to be approached as Treasurer Dave</p>
7	Grants Committee	Debrief meeting notes attached.	
8	Chair's Report	<p>Status of treasurer's position -- still in progress Wine Festival October 25, 2018 – Evergreen Hall confirmed Committee structure discussion: review of current structure/constitution (see draft)</p>	

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		<p>What do other CF's do with these donor directed funds? Care Canada – donor advised funds – Foundation not pursuing Terry Fox Run – organizer – we don't have capacity</p>	
Next meetings and events	July 24	Board meeting - 7:00 p.m. IPS	
	September 25	Board meeting 7:00 p.m. IPS	
	Oct 10 & 11	CFC/Vancouver Foundation Regional Meeting— board meeting 7:00 p.m. IPS	
	October 20	Legacy Event: from 2:00 – 4:00 p.m. CHC	
	October 25	Wine Festival, Evergreen Hall	
	October 23	Board Meeting: 7:00 p.m. IPS	
	June 6 – 8, 2019	CFC Annual Conference, Victoria	