

Record of Board Meeting #2016-03 on March 29, 2016

Theme: "2016 Community Impact Grants"

<p>VENUE: Artisan Eats Board Room</p> <p>DURATION: 7:05 pm – 9:16pm</p> <p>CHAIR: Soren Hammerberg</p> <p>RECORDER: Kim A Stephens</p>	<p>PARTICIPANTS:</p> <ol style="list-style-type: none"> 1. Jennifer Hall 2. Joanne Gassman 3. Soren Hammerberg 4. Julia McCaig 5. Colleen O’Neill 6. Jennifer Pardee 7. Kim Stephens 8. Andrea Verwey 9. Kristen Watson <p>New Directors:</p> <ol style="list-style-type: none"> 10. Henry Campbell 11. Michael Cornelissen 12. David Podmore 	<p>NOT ABLE TO ATTEND:</p> <ol style="list-style-type: none"> 1. Neil Boyd <p>LEAVE OF ABSENCE:</p> <p>Kathy Bellringer advised on Feb 19 as follows: “I know I said I would like to stay on the grants committee but it does not look like I will be able to participate in the next round.”</p>
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TOPIC	DISCUSSION HIGHLIGHTS / DIRECTION & DECISIONS	ACTIONS
<p>Quorum & Agenda</p>	<ul style="list-style-type: none"> • Quorum declared by Soren Hammerberg • MOTION to approve Agenda & MOTION to approve Record of Meeting on February 23, 2016: Moved by Soren & Seconded by Jennifer Hall 	
<p>1 Recording of Electronic Decision</p>	<ul style="list-style-type: none"> • The following motion circulated by email on Feb 28, 2016 was unanimously approved: Be it resolved that the subsidy (from the Community Impact Fund) for the ‘Night on the Line’ of up to \$550 be exercised in the discretion of Jennifer Pardee at the pending meeting of the Youth Council. <p>FOOTNOTE: <i>The event was subsequently cancelled by the Youth Council. As a result, the resolution became moot.</i></p>	
<p>2 Report from Chair</p>	<ul style="list-style-type: none"> • Soren first thanked the three outgoing Directors – Andrea, Kristen and Colleen - for their contributions over the years. • Soren then welcomed the three incoming Directors – Michael Cornelissen, Henry Campbell and David Podmore. 	

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<p>2 Report from Chair (cont'd)</p>	<ul style="list-style-type: none"> • Noteworthy items: <ul style="list-style-type: none"> a. Signing Officers: Two of four Directors are required for cheque signing, etc. The following motion was approved: Be it resolved that the signing officers of the Bowen Island Community Foundation are Soren Hammerberg, Kim Stephens, Michael Cornelissen and Julia McCaig. <i>Moved by Soren & Seconded by Andrea</i> b. Standing Committees: Membership lists are updated as follows <table style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr> <td style="width: 33%; vertical-align: top; border-right: 1px solid black; padding-right: 5px;"> GRANTS: 1. Kim (Chair) 2. Neil 3. Jenn P 4. Henry (Scholarships) 5. Dave 6. Kathy (on leave) </td> <td style="width: 33%; vertical-align: top; border-right: 1px solid black; padding-right: 5px;"> DONORS: 1. Soren (Chair) 2. Joanne 3. Jen H 4. Julia 5. Michael (Treasurer) </td> <td style="width: 33%; vertical-align: top; padding-left: 5px;"> COMMUNICATIONS: 1. Neil 2. Jen H 3. Julia </td> </tr> <tr> <td style="vertical-align: top; border-right: 1px solid black; padding-right: 5px;"> GOVERNANCE: 1. Soren 2. Neil 3. Joanne 4. Henry </td> <td style="vertical-align: top; padding-left: 5px;"> NOMINATIONS: 1. Soren 2. Joanne 3. Jen H </td> <td></td> </tr> </table> c. Fundraisers: Because of the regulatory implications, be cautious about third party representations on the matter of “directed funds” and issuing of charitable tax receipts by the Foundation 	GRANTS: 1. Kim (Chair) 2. Neil 3. Jenn P 4. Henry (Scholarships) 5. Dave 6. Kathy (on leave)	DONORS: 1. Soren (Chair) 2. Joanne 3. Jen H 4. Julia 5. Michael (Treasurer)	COMMUNICATIONS: 1. Neil 2. Jen H 3. Julia	GOVERNANCE: 1. Soren 2. Neil 3. Joanne 4. Henry	NOMINATIONS: 1. Soren 2. Joanne 3. Jen H		
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<p>3 Report from Grants Committee</p>	<ul style="list-style-type: none"> • Andrea, outgoing Chair, reported that 2-stage process for inviting and evaluating grant applications has worked well in terms of bringing forward “good ideas”. In particular, adoption of in-person interviews as the primary means of evaluation has resulted in an enhanced process and facilitated communication with prospective grantees. This enables the committee to delve into the details and understand the “story behind the story” for grant applications. • Andrea presented the “Report from the Grants Committee for 2016 Community Impact Grants” (refer to Attachment A). The following motion was approved: 							

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	<p>The Grants Committee recommends that the Foundation approve \$25,000 from the Community Impact Fund to be paid as follows:</p> <ol style="list-style-type: none"> 1. \$10,000 to the Bowen Children’s Centre to help fund a new Infant and Toddler Annex to the existing building at 650 Carter Road; 2. \$7,500 to the Bowen Island Museum and Archives to help fund their innovative garden and green space revitalization project in conjunction with Telus; 3. \$5,000 to the Bowen Island Community School Association to help fund much-needed upgrades to the Community Playground at BICS; and 4. \$2,500 to the Snug Cove House Society of Bowen Island to help fund specialized design planning for the Snug Cove House facility to support their architect’s pro bono efforts. <p style="text-align: center;">Moved by Andrea & Seconded by Kristen</p> <ul style="list-style-type: none"> • 2016 is the first year that BICF and Knick Knack Nook (KKN) have collaborated through a “joint grants committee”. Collaboration has resulted in a successful outcome. KKN relies on BICF to do the heavy lifting. The time is right for BICF to have a discussion with KKN about the future of Helping Hand and ask KKN to provide the annual funding as the <i>quid pro quo</i> for BICF managing the Small Grants Program. • Kim, incoming Chair, presented the “Recommendations for Knick Knack Nook Small Grants Program (refer to Attachment B). The following motion was approved: <ul style="list-style-type: none"> Pursuant to the recommendations of the joint KKN-BICF grants committee, and subject to ratification and confirmation by the KKN Board of Directors, act on behalf of the Knick Knack Nook Small Grants Program to payout the following once funds are transferred from KKN to BICF: <ol style="list-style-type: none"> a. 6 grants totalling \$7500 for Social Sustainability b. 3 grants totalling \$7500 for Environmental Sustainability <p style="text-align: center;">Moved by Kim & Seconded by Joanne</p>	<p>Action #2016-12: Initiate a conversation with KKN about “what we’d like in return” for managing their Small Grants Program (Action by Soren/Kim)</p>
<p>5 Report from the Treasurer</p>	<ul style="list-style-type: none"> • Michael Cornelissen, incoming Treasurer, explained the new format and then reviewed in detail the Draft Financial Statement for the fiscal year ending December 31, 2015. At the conclusion of a ¼ hour discussion, the following motion was approved: <ul style="list-style-type: none"> Be it resolved that the Board accepts the <i>2015 Draft Financial Statement</i>, as presented. <p style="text-align: center;">Moved by Kristen & Seconded by Soren</p>	

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6 Report from Communications Committee	<ul style="list-style-type: none"> • A roundtable discussion generated a number of story ideas for the next e-newsletter. <p>Decision #2016-17: Issue the next e-newsletter on or about May 30, 2016</p>	
7 Youth Council	<ul style="list-style-type: none"> • Jennifer Pardee provided a comprehensive report on the learning process, in particular the trials and tribulations, experienced by the Youth Council (YC) during the current start-up period. A challenge is that Bowen youths are busy with other activities. • Jennifer emphasized that the YC has enthusiasm and potential. It is a dynamic group and it is their job to move things forward. Looking ahead, they will drive the process. Hence, they will need our support. They also need to have a voice as this initiative evolves. • On the matter of Gym Night, the funder made a 3-yr commitment. We are presently in Year Two. John Stiver recommends that Gym Nights be limited to the months of November and January in Year Three. 	
8 Foundation Artist-in-Residence	<ul style="list-style-type: none"> • Soren and Jennifer Hall jointly reported that BICF has permission from YVR to reproduce on cards, etc. the image of the art piece by Michael Nicoll Yahgulkanaas, and that the artist is donating the cost to pay a photographer to provide the image. 	
9 Annual General Meeting	<ul style="list-style-type: none"> • Colleen reported that arrangements are well in hand. 	
10 Canada's 150th Birthday	<ul style="list-style-type: none"> • The first round of applications open on April 1. In the coming weeks, CFC will be providing instructional videos and webinars for community foundations and applicants. <p>Decision #2016-18: Explore whether and how BICF should be involved.</p>	
11 Future Meetings	<ul style="list-style-type: none"> • April 21 – Board to convene at 6:30pm prior to start of AGM • April 26 • May 24 • June 28 	