

Record of Board Meeting #2015-07 on July 28, 2015

VENUE:	Artisan Eats Board Room	PARTICIPANTS:	NOT ABLE TO ATTEND:
DURATION:		1. Kathy Bellringer	9. Julia McCaig
CHAIR:	Soren Hammerberg	2. Neil Boyd	10. Jennifer Pardee
RECORDER:	Jennifer Hall	3. Joanne Gassman	11. Kim Stephens
		4. Jennifer Hall	
		5. Soren Hammerberg	
		6. Colleen O'Neil	
		7. Andrea Verwey	
		8. Kristen Watson	

TOPIC	DISCUSSION HIGHLIGHTS / DIRECTION & DECISIONS	ACTIONS
Quorum & Agenda	<ul style="list-style-type: none"> Quorum declared by Soren Hammerberg MOTION to approve Agenda & MOTION to approve Record of Meeting on June 23, 2015: Moved by Soren & Seconded by Joanne 	
1 Electronic Decisions	None	
2 Action Plan	<ul style="list-style-type: none"> Andrea presented the Action Plan for discussion and approval. (Refer to revised Action Plan as attached) <ul style="list-style-type: none"> Pillar A – Leaders in Community Philanthropy; discussion did not result in any changes Pillar B – Engaged Donors; discussion did not result in any changes Decision: Grants and Donor Committees will prioritize and delegate the actions under these two pillars Pillar C – A Strong Foundation <ul style="list-style-type: none"> #1 – <i>Develop approach to capital campaigns;</i> discussion highlighted that a strategic decision needs to be made first about whether we will get involve din capital campaigns, then we can decide which ones, if any. 	<p>Action #2015-37: Strike a Governance Committee to review priorities under Pillar C.</p> <p>First Steps:</p> <ul style="list-style-type: none"> Governance Committee will discuss possible dates for a Strategic Planning Session and will propose to the Board Suggested Members: Soren, Joanne, Kristen

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	<p>Decision #2015-62: Approach this as a governance issue. Other priorities in this section also fall under governance and will be considered by a newly struck Governance Committee. The Governance Committee will consider the following priorities under Pillar C:</p> <ol style="list-style-type: none"> 1. Develop an approach to capital campaigns. 2. By December 2015, decide when we will: (a) develop a longer term strategic plan; and (b) revitalize the mission and vision statements. 3. Develop an approach to conflicts of interest. 4. Put a system in place to evaluate grant monies paid, including reporting by grant recipients. This will be considered by the Grants Committee 5. Create a policy about the balance between flow-through versus endowment funds. 6. Consolidate existing policies and make them accessible online to Board members. <p>MOTION to approve Action Plan as discussed with amendments to Pillar C as reflected in revised version, attached. Moved by Soren & Seconded by Kristen</p>	
<p>3 Record of 2015 Decisions and Actions; Review of Outstanding Actions</p>	<ul style="list-style-type: none"> • Action # 2015-19: Grants Committee will discuss and report to Board electronically. Want candidate to sit in on Fall granting cycle in order to be prepared for the major granting cycle in the Spring. • Action # 2015-04; Action # 2015-33; Action # 2015-34: Kim and Soren will be meeting on these items • Action # 2015-29: Andrea will send letter to Julia 	
<p>4 Web Update</p>	<ul style="list-style-type: none"> • Soren reported on the updates Julia has done (see attached summary) and expressed gratitude for all her hard work • One key update is that the site is now mobile friendly to view on smart phones and mobile devices 	<p>Action #2015-38: All Board members asked to send any Bowen photos to Julia to be reviewed as possible additions to the site.</p> <p>SCOPE: Photos of BICF events, scholarship recipients, community events showing people and community activities preferred (already have many Bowen nature shots).</p> <p>REMINDER: Julia should also review the shots of the AGM and Vital Conversations to see if any of these can be added.</p>

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<p>5 Report from Grants Committee</p>	<ul style="list-style-type: none"> • Andrea reported on the Committee’s status with reviewing grant applications. The initial selection has been done and all will be notified if they are moving on to the next round of selection. • The Grants Committee will meet with the recipients chosen to move on to next round with the hope this will streamline process, build relationships and capacity. • All those not chosen to go to the next round will receive a detailed letter expressing why decision was made. • The Committee will defer the issue regarding establishing a separate committee to handle scholarships. <p>The following motions resulted from the discussion:</p> <p>Professional Fundraisers MOTION that the Bowen Island Community Foundation will not, as a matter of principle, award grants for the purpose of funding professional fundraisers. Moved: Andrea; Seconded: Soren</p> <p>Community Impact Grants 2015 - Round 1 Decisions MOTION that the following applicants proceed to the second stage of consideration: Bowen Island Football Club Clean Energy Canada Sally Fitz-Gibbon Tir-na-nOg Theatre School Moved: Andrea; Seconded: Joanne</p> <p>MOTION that the following applicants not proceed to the second stage of consideration: Bowen Childrens Centre Bowen Island Golf Club CCB Camp Bowen Society (two applications) Snug Cove House Moved: Andrea; Seconded: Joanne</p>	<p>Action #2015-39: The Grants Committee will proceed with notifications as discussed.</p>

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6 Report on Youth Council	<ul style="list-style-type: none"> • Soren reported on actions taken regarding the Youth Council: <ul style="list-style-type: none"> • Implementation plan has been developed (see attached). Meetings will begin in the Fall. • Announcement and communications plan being handled by John Stiver at BICR (with oversight by BICF). • Youth donor has forwarded the initial 5K; this is a dollar-matching grant (given in advance) to incentivize youth. Donor has agreed to 3-yr commitment in principle. • Jen P will be the driver of the initiative on the Board. • Budget for first year is 10K; includes opening of gym at BICS for Sat eves. • Hope is the 10K will be offset by rental income that can be generated since school can now be open on Sat eves. • Key aspect of the Youth initiative is that it will be youth-driven and led; youth will be involved in the fundraising and will determine where \$ raised is spent. 	<p>Action #2015-40: Kristen will set up a new Bowen Youth Council Fund with \$5600 from the Community Impact Fund (The amount designated for youth), \$5000 from the youth donor, and \$200 from Jen P.'s award.</p>
7 Report from Donor Committee	<ul style="list-style-type: none"> • "For Bowen, Forever" Campaign will be launched at Cates Hill Chapel on October 20, 7-9pm (initial date of Oct 19 changed because that will be Federal election night). • Almost all of the Ambassadors approached have been confirmed. See attached summary. • Grant recipients will also be announced on Oct 20; the granting schedule has been modified to allow for this. • We will also showcase ways to give, including the 'Small Change, Big Difference' idea being discussed with Joanne and First CU. • The idea of creating new posters with the new Ambassadors was raised; additional discussion required. 	<p>Action #2015-41: Soren will write to the Ambassadors from last year (Ian Thompson and Anne Silberman) to thank them and explain plans for this year.</p> <p>Action #2015-42: Jen H will send revised note to the Ambassadors to confirm the date change of the launch to October 20.</p>
8 2016 AGM	<ul style="list-style-type: none"> • Booked at Rivendell: April 21, 2016 	
9 Update on Medical Clinic	<ul style="list-style-type: none"> • Looking at feasibility of different sites, as listed below. Smooth Stones proposal is on hold while different sites are considered. <ul style="list-style-type: none"> – Old gas station at 4 corners – Parking lot on Village Drive – Community lands by the school across from the pharmacy 	

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10 Treasurer's Report	<ul style="list-style-type: none"> • First Credit Union has developed a digital form to allow for pre-authorized payments to the BICF. • See attached report for detailed Treasurer's report. NOTE: I need to get this from Kristen 	Action #2015-43: Kristen will send the form to Julia; Julia to mount on the website
11 Chair's Report	<ul style="list-style-type: none"> • Soren reported on the Maggie Cummings subdivision, noting it has become a point of political discussion at Council. The main issues relate to public beach access and securing this as a public amenity (the muni wants to provide access to a beach on the property, but the owners want it to remain private) and the number of lots allowed as stipulated in the OCP (the owners would like to subdivide a higher number of lots). The notion of Maggie's 'intent' is now being discussed at Council, as it is some Councillor's understanding that her intent was to subdivide only within the number allowed for in the OCP. As this is not in writing, it is difficult to move forward. There is some discussion that the \$ to be gifted to the Foundation after the subdivision, as per Maggie's wishes, should be seen as the public amenity. 	
12 Event for Helping Hand Fund	<ul style="list-style-type: none"> • There will be a wine tasting and fundraiser for the Helping Hand Fund, hosted by the Beer and Wine Store and BICF on August 8, 2-5pm 	Action #2015-44: Jen H to create a Facebook event on the BICF page; Andrea to Tweet to promote the event. REQUEST: All Board members to attend if possible.
13 Other Business	<ul style="list-style-type: none"> • On Oct 15/16, 2015, there is a meeting of BC Community Foundations in Nelson, hosted by the Vancouver Foundation. BICF Directors interested in attending should speak to Soren • David McCullum approached the BICF with an idea for the Foundation to host a facilitated governance session for all Bowen organizations. • The BICF will be part of the group of Sea to Sky Community Foundations inviting the Governor General to visit the region; Kathy will be the BICF representative to this group 	Action #2015-45: Soren will write to David to ask him if he would consider proposing this project via a grant application in the next granting round.
14 Next Board Meeting	<ul style="list-style-type: none"> • Tuesday, September 29, 2015. 7pm. Artisan Board Room 	Action #2015-46: Date of September Board meeting was changed in order to accommodate the grant cycle

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