



**BOWEN ISLAND
COMMUNITY
FOUNDATION**

MINUTES

Bowen Island Community Foundation

Minutes for March 25, 2014

1. Call to Order at 7:15 p.m.

In Attendance – Soren Hammerberg, Julia McCaig, Kim Stephens, Daron Jennings, Kristen Watson, Colleen O’Neil, Kathy Bellringer, Bob Andrew

Absent – Andrea Verwey, Joyce Ganong

2. Quorum Present

Agenda for March 25th approved

Minutes from March 3rdst approved (Executive meeting with Soren and Joyce)

3. Electronic Decision to add Julia McCaig as a bank signatory – Motion passed unanimously.

4. Board Confirmation : Neil Boyd has offered to stand as a new board member. His CV was discussed. The motion to approve his nomination to the board was moved by Soren and seconded by Colleen and carried unanimously. Soren will talk with Joyce regarding her retirement. Current Board as constituted, along with Neil Boyd, confirmed for 2014-2015

5. Treasurer’s Report:

Presented by Treasurer Kristen Watson. Moved to accept financial report by Soren Hammerberg and seconded by Daron Jennings. Accepted Unanimously.



**BOWEN ISLAND
COMMUNITY
FOUNDATION**

Discussion Points – Balance \$100,000.00 higher than 2013 financials due to anonymous donation and we are waiting direction from donor as to how these funds will be directed. Expenses for administration are significantly higher due to attendance by some of our board members to the national foundation meeting; we have also had additional admin. expenses due to our decision to upgrade our business cards, office supplies etc. All Board expenses of administration were more than offset by donations. Soren and another representative from the Board will meet with the Vancouver Foundation to discuss our funds. The Danielle Dulong fund will be discussed further as it is not as vital and active a fund as the family might like to see. Kristen will also look at a new software program for non-profits.

6. AGM Discussion:

The AGM is scheduled for April 23rd at TirNaNog. Further discussions are underway with regard to agenda for that evening but at this time we expect the non-public meeting to start at 6:30 promptly, with guests invited for 7 p.m. We will have entertainment organized for 7:45 to 8:30 followed by discussion/casual conversation. The space is donated for the evening by TirNaNog and the kitchen will be manned by Jack and Julie. Colleen is organizing entertainment for our 45' interlude. Some snacks and beverages will be supplied by our board members. We will ask Katherine Gish to speak about the Me to We project. Soren, Joyce and Colleen are meeting to drill down the details of the AGM including publicity. We might also invite someone who can speak to one of Maggie Cummings trails. We will also introduce our new board to the community.

7. B.C. Community Foundation Meeting will be held in Penticton n May 22/23rd.
Attendance by members from our board was discussed.

8. Communication:

Julia presented report on communication activities. Julia now has a drop down menu with info about branding (tech info re logos, colours, fonts, for media and printers). There is a communication section on our website that has updated member page, publication plan, and other interesting links. We have a record of our minutes, reports, founding and fund documents, and scholarship information on our website. Julia and Andrea request that board members go to our website and fill in your signature on the signature page and proof read your bio.



**BOWEN ISLAND
COMMUNITY
FOUNDATION**

Julia and Andrea have also done a lot of work on the Anthem package including organizing photos of community members for the package with Deb Springfield. The board has approved a stipend of \$250.00 for Deb for her photography work.

9. Community Forum :

Kathy Bellringer reported that Forum is scheduled for May 31st at Cates Hill Chapel from 0900 to 1200 hrs. Facilitation with Tom James will be held on Monday May 12th at BIM at 4 p.m. The board is working on an invitation list.

10. Grants Committee :

Joyce will lead a workshop and seminar for those on the grants committee and anyone else who would like to attend. The timing of this has yet to be determined. The 5 x 5 grant initiative will be announced at the AGM.

11. Maggie Cumming Fund:

Report by Kim Stephens.

- Joyce is handing off the Chair responsibility to Kim
- Issues regarding BIM involvement on the **Maggie Cummings Legacy Fund, Trail and Greenways Grant Committee** have been resolved
- BIM has confirmed that municipal representation will comprise the Municipality's Chief Administrative Officer and a member of the Municipality's **Parks and Trails Committee**
- The next step is for Joyce and Kim to attend an upcoming meeting of the Parks and Trails Committee
- At that time they will formally extend the invitation and the committee will designate who will represent them

Monies will be directed to the Snug Cove House Better Meals Program. Soren and Kristen will follow up on this item with direction from Joyce.

12. Community Chest:



**BOWEN ISLAND
COMMUNITY
FOUNDATION**

Report by Bob Andrew. There have been four requests for support . The 4th is still very much in discussion and no decision has been made to grant this request. Of the other three, two were given a grant. Elements of discretion and confidentiality are of critical importance in this committee. They have created a form to help the committee members make a decision about various requests. We could have a community chest story at our AGM.

13. Giving Campaign 2014:

Soren spoke to the possibility of co-branding with the VF. The Anthem package will be critical to our giving campaign for 2014 which Soren, Andrea and Julia have been doing an amazing amount of work on.

14. Chair Report:

Soren and Joyce have been meeting regularly to address issues of transition to a new Chair.

Soren is developing a new fund-raising advisory board with commitment from Haig Farris, Steve Bellringer, Ross McDonald and Natasha LaRoche. They will identify some major donors to approach and discuss the goals of the Foundation and how they might align with their own hopes and dreams for Bowen Island, with the goal of fundraising 3 million, including legacies, in the next few years.

Our upcoming Community Forum will define our focus in terms of fund-raising and fine tune our fundraising goals with the organization's overall goals.

15. Endswell Art Show: June 8th at Endswell Farm

Julia, Joyce, Colleen and past board member Dee Elliott have had a meeting about this fund raising and profile enhancing art show. Nicolette MacIntosh has for the second time wanted to showcase her work with some of the proceeds going to an organization on Bowen. This event will proceed and we will work in conjunction with the Children's Centre dividing up the tasks accordingly. How the proceeds from the art sales are to be allocated is still at the discussion phase.

Meeting Adjourned at 9:50 p.m.