



## MINUTES

Board Meeting on November 27, 2012 at 7.00 pm

Colleen O'Neil's home

**Present:** Dee Elliott, Keith Ewart, Joyce Ganong, Daron Jennings, Colleen O'Neil, Andrea Verwey, Dave Witty (by telephone)

**Regrets:** Bob Andrew, Mary Letson (leave of absence)

---

- a. Joyce Ganong called the meeting to order.
- b. Joyce Ganong declared a quorum.
- c. **Motion** to approve 30 October Minutes: moved by Keith Ewart, seconded by Daron Jennings. **carried.**
- d. **Recording of electronic decisions**

**Motion dated November, 2012:** That the establishment of the Knick Knack Nook Environmental Sustainability Fund be approved as per the attached Fund Agreement (with Appendix): moved by Keith Ewart, seconded by Joyce Ganong, **carried.**

e. **Chair's Report**

**Ideas for holiday fundraising by the children of BICS**—BICS Principal Jennifer Pardee approached Joyce to ask if we have any ideas for this year's fundraising that will allow the children to practice the virtues of compassion and generosity. An initial idea was supporting the two people known to be living homeless on Bowen. Jennifer liked the idea, and asked for a wish list. When Dee consulted with Bill Pocklington and Shelagh Mackinnon about the list, they expressed concerns about Bowen getting a reputation on the mainland as a desirable destination for the homeless. How can we control that fear? Ideas from our discussion:

- Replace the term "homeless" with "people in need", and make it clear that giving to this group fills a gap because the Christmas Hamper program focusses on families with kids.
- Keep the specific giving and the recipients low key, focussing instead on the story about the kids and their giving.
- If the initiative focusses on the Food Bank in any way, link Shelagh MacKinnon and Jennifer Pardee to teach the kids about the Food Bank, the work they do, the kinds of people who use the Food Bank.



5. **Treasurer's Report**

No significant change since the 30 October 2012 Board meeting. As fund monies come to term, Keith will roll them into the Vancouver Foundation Fund, which is now reporting a 10.9% return.

7. **Board succession**

- a. **Board Recruitment Policy** – We discussed the draft policy that Andrea Verwey drafted. Andrea will take the group's detailed input and circulate a revised version to the group ahead of the next meeting in January.
- b. **Retirements** -- Dave Witty told us he would be retiring from the Board at the 2013 AGM after four years of service. Joyce Ganong reported on her talk with Bob Andrew about his intentions for continuing. It turns out that he has been very ill since the end of July. He will know by Christmas whether he will be well enough to continue, and he would like to – and find something new to do with the Community Foundation. Joyce will follow up with him.
- c. **Appointment of Kathy Bellringer** -- Joyce met with Kathy Bellringer, who is keen to join the Board as early as January. Kathy has an MBA, and a Bachelor of Home Economics. She and her husband Steven have a family foundation, and she brings skills from the business side of the community foundation. Kathy and Steven are relatively new to the Island, which we agreed is a plus. Kathy understands the expectations of Board members, including the fact that she will take on a project.

**Motion** to appoint Kathy Bellringer as member of the Community Foundation Board: moved by Joyce Ganong, seconded by Dee Elliott. **carried.**

- d. **Other potential appointees** -- Soren Hammerberg, a retired lawyer from Vancouver who wants to get involved in the community.
- e. **Circle of Past Directors** – Joyce said that once she moves into the position of Past Chair, she would like to form a Circle of Past Community Foundation Directors that could provide ongoing support and be an archival resource. All agreed this is a marvelous idea.

8. **Website**

Andrea will continue to work with Leanne Romak on the new logo and website, and report in detail in January. We agreed to arrange for a photo of each Board member to accompany their bio on the new website. Colleen will speak to Shari Ulrich to see if she would be willing to do this in January.

9. **Christmas campaign: letter to all Islanders, and Undercurrent article**

- a. **Christmas appeal letter mailout** Joyce confirmed that the 1600 household mailout will cost \$268. Because Dee Elliott has agreed to pay for half, this year's larger mailout will cost the Foundation less than last year. Thank you to Dee.



- b. **Christmas appeal letter text** Agreed to remove the list of Continuing Founding Members from the letterhead and replace it with organizations we have funded. Also, note the monies (\$90,401) the Foundation has given to the community since the Foundation’s inception.
- c. **Undercurrent article** Joyce characterized the tone as “lighthearted and caring”. Joyce will work with Susanne Martin to get the article published.

**Motion** to give a \$5,000 major grant from the Caring Community Fund to the Community Chest Fund: moved by Daron Jennings, seconded by Dee Elliott. Unanimously passed.

10. **Next meeting dates** agreed.

Date (all start at 7pm)	Type	Location
Tues January 22 <sup>nd</sup>	Board meeting	Daron’s office
Tues February 26 <sup>th</sup>	Board meeting	TBC
Tues March 26 <sup>th</sup>	Board meeting	TBC
Tues April 23 <sup>rd</sup>	Board meeting	TBC
Tues May 28th	AGM	Teen Centre/Family Place

11. **Meeting adjourned** at 8.40 pm.

**SUMMARY OF AGREED ACTIONS**

1. Andrea to revise Board Recruitment Policy and circulate for approval ahead of the 22 January 2013 meeting.
2. Joyce to follow up with Bob Andrew in early January about his ability to continue with the Board.
3. Andrea will continue to work with Leanne Romak on the new logo and website, and report in detail in January.
4. Colleen to speak to Shari Ulrich about Board member photos to be taken in early January.
5. Andrea to revise Undercurrent article and Christmas letter; Joyce to finalize both; Daron to arrange printing and mailout of the letter; Joyce to liaise with Susanne Martin to get the article published; Joyce to speak to John Dowler about getting the appeal letter and donation form onto out home page.

<b>WHAT:</b>	<b>Mobilizing Resources – An Environmental Networking and Partnering Forum</b>
<b>WHEN &amp; WHERE:</b>	Saturday, January 11, 2014 from 9:30am until 1pm at Capilano University <a href="http://www.eventbrite.ca/e/mobilizing-resources-tickets-9479835443">http://www.eventbrite.ca/e/mobilizing-resources-tickets-9479835443</a> .
<b>WHY:</b>	A healthy, sustainable North Shore and Sea to Sky region is a vital vision shared by stewardship organizations, local government, funding agencies and engaged citizens. Meet each other and explore opportunities for connection, communication, cooperation and capacity building.
<b>WHO:</b>	Organized by the West Vancouver Community Foundation, with the support of: <ol style="list-style-type: none"> <li>1. North Shore Community Foundation</li> <li>2. Bowen Island Community Foundation (BICF)</li> <li>3. Sunshine Coast Community Foundation</li> <li>4. Whistler Community Foundation</li> <li>5. Squamish Community Foundation</li> </ol> Hosted by Capilano University (Marja de Jong Westman)  And bringing together: Capilano University students; stewardship / environmental groups from within the Sea-to-Sky Corridor; and major environmental funders
<b>SO WHAT:</b>	The organizing committee has identified three tiers of outcomes: <ol style="list-style-type: none"> <li>1. <b>IMMEDIATE:</b> Connect Capilano University Earthworks &amp; Global Stewardship students with environmental groups so that they can do their 40 hours of volunteer time</li> <li>2. <b>NEAR-TERM:</b> Create an opportunity for environmental groups to meet with funders who have deep pockets</li> <li>3. <b>LONG-TERM:</b> Explore where collaboration of the six Sea-to-Sky Community Foundations might lead vis-à-vis “convening for action”</li> </ol>
<b>HOW BICF CONTRIBUTES:</b>	BICF is very much in a supporting role, with WVCF playing the lead role through its Environment Committee. From the BICF perspective: <ol style="list-style-type: none"> <li>1. Demonstrate interest in aligning efforts region-wide ✓</li> <li>2. Designate Kim Stephens to represent BICF ✓</li> <li>3. Provide a list of Bowen stewardship / environmental groups to invite ✓</li> <li>4. Donate \$100 towards Forum catering expenses ✓</li> <li>5. Invite Mayor and Council to attend the Forum ✓</li> <li>6. Follow-up directly with the Bowen invitees ✓</li> </ol>
<b>THEN WHAT:</b>	The Environmental Forum would yield immediate and potential benefits because: <ul style="list-style-type: none"> <li>▶ <b>On Bowen Island:</b> It provides a reason to reach out to Bowen Island groups, initiate one-on-one conversations, and develop trust relationships in accordance with the role that BICF wishes to play as part of our vision for an umbrella organization.</li> <li>▶ <b>Within the Sea-to-Sky Corridor:</b> It opens the door to sharing and learning from the other community foundations; and aligning / coordinating efforts.</li> </ul>