



**Record of the  
Bowen Island Community Foundation  
2021 ANNUAL GENERAL MEETING**  
held Tuesday, April 27, 2021  
via Zoom videoconference

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| <b>IN ATTENDANCE</b> | Holly Graff, Chair<br>Joanne Gassman, Vice Chair<br>Neil Boyd, Director<br>Henry Campbell, Director<br>Jennifer Hall, Director<br>Sheree Johnson, Director | Larry Lunn, Director<br>Amanda Ockeloen, Director<br>Richard Smith, Director<br>Ted Spear, Director<br>Kate-Thomas-Peter, Director |
| <b>REGRETS</b>       | Leila Swann, Treasurer   |  |
| <b>RECORDER</b>      | Lisa Wrinch, Administrator   |  |

<b>TOPIC</b>	<b>HIGHLIGHTS / RESOLUTIONS</b>
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|---|--|
| <p>1 <b>CALL TO ORDER/QUORUM</b></p> <ul style="list-style-type: none"> <li>• Declaration of meeting to be regularly constituted for the transaction business</li> <li>• Confirmation of Chair &amp; Secretary</li> </ul> | <p>Meeting called to order at 8:36 p.m., and declared to be regularly constituted for the transaction of business.</p> <p>Holly Graff was confirmed as Chair. Sheree Johnson was confirmed as Secretary.</p>   |
| <p>2 <b>Approval of agenda</b><br/><i>DECISION # AGM2021-01</i></p>   | <p><b><u>BE IT RESOLVED</u></b><br/>THAT the agenda for the Community Foundation 2021 Annual General Meeting be approved. <span style="float: right;">CARRIED UNANIMOUSLY</span></p>   |
| <p>3 <b>Approval of minutes</b><br/><i>DECISION # AGM2021-02</i></p>  | <p><b><u>BE IT RESOLVED</u></b><br/>THAT the minutes of the April 28, 2020 Annual General Meeting be approved. <span style="float: right;">CARRIED UNANIMOUSLY</span></p>  |
| <p>4 <b>Election of BICF 2021 Board of Directors</b><br/><i>DECISION # AGM2021-03</i></p>   | <p><b><u>BE IT RESOLVED</u></b><br/>THAT the following slate of Directors of the Bowen Island Community Foundation be elected, effective April 27, 2021:</p> <ul style="list-style-type: none"> <li>• Neil Boyd;</li> <li>• Henry Campbell;</li> <li>• Joanne Gassman;</li> <li>• Holly Graff;</li> <li>• Jennifer Hall;</li> <li>• Sheree Johnson;</li> <li>• Amanda Ockeloen;</li> <li>• Richard Smith;</li> </ul> |

- Leila Swann;
- Ted Spear; and
- Kate Thomas-Peter.

CARRIED UNANIMOUSLY

5 **Waive appointment of Auditor & Legal Counsel for 2020 Financial Year**  
**DECISION # AGM2021-04**

**BE IT RESOLVED**

THAT the BICF Board waive appointment of an auditor and legal counsel for the 2020 financial year.

CARRIED UNANIMOUSLY

6 **CHAIR’S REPORT**  
 • **Thanks to retiring Directors**

Holly provided an overview of the Chair’s Report. She welcomed both Richard and Leila to their first Annual General Meeting as BICF Directors, noting Leila’s appointment as Treasurer following Rob Purdy’s retirement in late 2020.

Further, she noted Larry’s retirement from the Board and thanked him for his expertise and contributions to the Foundation.

Larry expressed his thanks and highlighted how much he appreciated the work and dedication of all the volunteer Board members.

**DECISION # AGM2021-05**

**BE IT RESOLVED**

THAT the 2021 Chair’s Report be received.

CARRIED UNANIMOUSLY

7 **Presentation of 2020 Financial Statements**  
**DECISION # AGM2021-06**

**BE IT RESOLVED**

THAT the Financial Statements for the year ended December 31, 2020 amended to omit the budget be received.

CARRIED UNANIMOUSLY

**CLOSING REMARKS**

Holly expressed her appreciation to serve as Board Chair and thanked the Directors and staff for their ongoing support and contributions. She further acknowledged the work of the Ambassadors, noting that in addition to their roles as Ambassadors, they also serve as the volunteer Neighbourhood Small Grants Committee.

She remarked that this is the second consecutive year in which the AGM was conducted virtually due to COVID-19, and expressed hope that next year’s AGM can again be celebrated in person with the whole community.

8 **ADJOURNMENT**

The 2021 Annual General Meeting adjourned at 8:45 p.m.