



APPLICATION FOR A 2017 COMMUNITY IMPACT GRANT

Eligibility & Compliance Criteria

1. To apply, you **MUST** have a charitable registration number, or partner with an organization that has one.
2. To be considered, you **MUST** complete and submit this page plus provide a 500-word project synopsis.

Section 1 - The Applicant

The full name of the not-for-profit organization (or person) applying	
Contact details of person leading the application – include name, address, email address, and phone number/s	
The applicant's CRA charitable registration number (if you do not have one, please complete Section 2)	

Section 2 – Partner details (for applicants without a charitable registration number)

Full name and charitable registration number of partnering body	
Contact details of the person at the partner organization – please include name, email address, and phone number/s	

Section 3 – The Project

A succinct (one sentence) description of the project	
The amount of the grant amount requested from BICF	
The additional total value of other grants plus in-kind contributions	



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Form of Application

First, decide whether you are eligible to apply.

Getting a current list of registered charities on Bowen Island is easy. Do an advanced search on the [Canada Revenue Agency's Charities Listings search tool](#) using two terms: (1) Charity status – Registered; and (2) City: Bowen Island.

If you are eligible, tell us about your “good idea” and WHY you believe it would directly benefit the Bowen Island community.

And, please, do it in 500 words and on 2 pages MAXIMUM.

- who would be involved (e.g. specific individuals, volunteers);
- would the grant leverage other funding contributions;
- what is the expected timing for implementation of your project; and
- what impact do you expect or hope your project would have.

By keeping it short, we hope to ease your time burden.

Attach your 500-word project synopsis along with page 1 in order to submit a **compliant** application!

The deadline for submission is 5:00 pm on February 13, 2017

Direct your questions to Kim Stephens, Grants Committee Chair
kim.stephens@bowenfoundation.com

Submit your applications to: grants@bowenfoundation.com
Print “2017 Community Impact Grant Application” in the subject line



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THE APPLICATION PROCESS

The Board of the Bowen Island Community Foundation has approved \$30,000 from its Community Impact Fund to be distributed as 2017 grants for community projects that benefit Bowen Island and its residents. The minimum grant amount to be awarded is \$2,500 and the maximum amount is \$15,000.

The Foundation Grants Committee will consider applications for Community Impact Grants in two stages:

Stage 1: The 500-word grant applications will be received by the Foundation via email at grants@bowenfoundation.com no later than 5:00pm on February 13.

After applications are received, the Grants Committee will assess each application for: (1) compliance & eligibility; (2) reasonable chance of success, based on the specific information provided; and (3) likely impact on the community in the short, medium or long term.

Stage 2: During the week of March 6, the Committee Chair will advise Stage 1 applicants whether their proposals have been short-listed for further consideration in Stage 2, or not.

Short-listed applicants will be invited to meet with the Grants Committee to provide details of their project (the budget and whether grant monies might be leveraged in some way; the project structure and personnel; timelines), answer the Committee's questions, and ask any questions of their own.

Prospective recipients are asked to reserve these two dates to provide flexibility for scheduling interviews: March 20 (Mon) and 21 (Tues).

The Foundation will announce the recipients of Community Impact Grants at its AGM on April 28, 2017. Knick Knack Nook grant recipients will also be announced that night.

The Foundation Grants Committee is also administering applications for the 2017 Knick Knack Small Grants Program:

The Foundation also draws prospective applicants' attention to the 2017 Knick Knack Nook Small Grants Program (visit <http://www.knickknacknook.org/small-grants-program>), which will award up to \$10,000 for Environmental Sustainability initiatives and up to \$10,000 for Social Sustainability initiatives.

The criteria for those grants are different from the criteria for the Foundation's Community Impact Grants. However, the Knick Knack Nook applications are also due on February 13, and will be considered by the Foundation Grants Committee and Knick Knack Nook representatives alongside the 2017 Community Impact Grant applications.

The types of Bowen Island community projects the Grants Committee is looking for:

Do you have a “good idea”?

The Foundation Grants Committee is interested in all “good ideas”, and especially ones that are compelling in nature.

We continue to be interested in proposals that respond to the spirit of one or more of the seven improvement opportunities prioritized by 60 community members at the Vital Conversations event in May 2014.

The seven improvement opportunities are listed alphabetically and summarized in the table below. We urge grant applicants review the entire [Vital Conversations Report](#), available on the Foundation’s website.

If you have a “good idea” for a project that does not fit naturally into one of the improvement opportunities listed in the table (for example: children and youth, the arts, volunteerism, housing, recreation), don’t feel that you need to make it fit to improve your chances. Please, just apply.

1	Civic pride	Making the Cove more attractive to visitors
2	Community gathering place	Creating and supporting central places for people to gather
3	Environment	Protecting, and educating about, the “nest” in which we live
4	Healthcare services	Broadening on-Island access to health care, including night service and urgent care
5	Mobility and transportation	Finding safe options for those who can’t or don’t drive, and fall outside the regular commuter schedule and routes
6	Public dialogue	Building Islanders’ capacity for leadership and productive participation in community life
7	Seniors and marginalized people	Developing resources to support isolated, impoverished, and otherwise vulnerable members of our community
8	Sport and recreation	In 2016, the Foundation added this category because we recognize that sport and recreation programs are a way for our community to become stronger, more inclusive, more resilient, and more respectful. Applications for a one-time sports or recreation grant of up to \$2,500 will be considered to help subsidize any aspect of a program’s costs. No more than one grant will be awarded.