



**BOWEN ISLAND  
COMMUNITY  
FOUNDATION**

**ENDOWMENT FUND POLICIES**

**PURPOSE**

The purpose of this memorandum is to outline policies relating to the gifting options that are available to people wishing to provide permanent gifts to the Bowen Island Community Foundation (the Foundation).

**GENERAL CONSIDERATIONS**

An Endowment Fund is established in order that a portion of the annual income of the Fund will be used to support one or more qualified donees (as defined by CRA), or to support the general or administrative needs of the Foundation, in perpetuity.

A portion of the fund's annual income may be reinvested in order to enhance the Fund's capital.

Where provided in the Fund Agreement, an administrative fee may be charged as established by the Board from time to time.

The Foundation becomes the trustee of all monies entrusted to it.

Endowment Funds will normally have a minimum objective of \$25,000. The Foundation will make a reasonable accommodation where the objective can be attained within five (5) years.

The Foundation will only establish Funds that fall within its mission.

Donors may establish an open fund (one that is open to contributions from anyone) or a closed fund (one that is limited as to who may contribute to it).

With the exception of Funds that are established by the Foundation, all Funds must have a Fund Agreement signed by the donor(s) and at least one Board member of the Foundation.

All Fund Agreements must be approved by the Board.

Subject to the approval of the Board, a Fund may be named by the donor.

All settlors of Funds are entitled to receive annual reports from the Foundation.

The Foundation reserves the right to refuse any gift.



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**FUND TYPES**

1. **Community Impact Fund:**  
The Community Impact Fund is an endowment that is funded by a variety of donors, including individuals, associations, societies and corporations. The Foundation's Board has discretion over grants made from this Fund.
2. **Field of Interest Funds:**  
A Field of Interest Fund is one in which the donor identifies a field of interest that falls within the Foundation's mandate. Funding recipients are selected by the Foundation from within the specified field of interest.
3. **Donor Advised Funds:**  
Donor Advised Funds allow the donor to suggest that income from their fund go to one or more qualified donees. Final granting decisions for Donor Advised Funds rest with the Foundation's Board.
4. **Designated Funds:**  
A Designated Fund is one in which the settlor specifies which qualified donee will be the beneficiary of his or her Fund in perpetuity. Where the charitable beneficiary of a Designated Fund either falls into disrepute or becomes insolvent, the Foundation shall have the power to redirect funding to another qualified donee that approximates the wishes of the settlor.
5. **Scholarship and Award Funds:**  
A Scholarship or Award Fund may be established to benefit a deserving Bowen Island student/s. The Foundation will work with the donor to develop eligibility requirements for the Scholarship or Award Fund. Final granting decisions for Scholarship or Award Funds rest with the Foundation's Board.

Approved by the Board: April 26, 2016